

**ANDREW YULE AND COMPANY LIMITED  
ELECTRIC AL DIVN./CHENNAI OPERATION  
5/346, OLD MAHABALI PURAM ROAD, PERUNGUDI,  
CHENNAI: 600 096.**

**TELEPHONE: 24960595 (5 LINES)  
E-mail: sridharan@andrewyule.com FAX: 91-044-24960903**

**TENDER NO. T - 08/15-16**

**TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE  
CONTRACT FOR OUR DESKTOPS / LAPTOPS/PRINTERS**

<b>LAST DATE OF SUBMISSION OF TENDER</b>	<b>:</b>	<b>26.10.2015 UP TO 10.45 A.M.</b>
<b>OPENING OF TENDER</b>	<b>:</b>	<b>26.10.2015 AT 11.00 A.M.</b>
<b>COST OF TENDER DOCUMENTS</b>	<b>:</b>	<b>NIL</b>
<b>EARNEST MONEY DEPOSIT</b>	<b>:</b>	<b>NIL</b>

**TENDER DOCUMENTS FOR COMPREHENSIVE ANNUAL  
MAINTENANCE CONTRACT FOR OUR  
DESKTOPS / LAPTOPS/PRINTERS**

We would like to enter into **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT for our Desktops / Laptops/Printers** as per the **annexure (list)** enclosed for our Chennai Operation at **5/346 Old Mahabalipuram Road, Perungudi, Chennai 600 096**

**AMC PERIOD: 1 YEAR from the date of issue of Purchase order with a provision to extend it by ONE more Year based on mutual agreement.**

**SCOPE OF YOUR WORK :**

Your scope of work includes preventive and corrective maintenance of computer systems at our Perungudi Works, replacement of spares, maintenance of hardware and software support.

Preventive maintenance should be carried out for Desktops / Laptops and Printers once in three months during the 1st week.

In case of breakdown, the same will be informed to you over phone. You should depute your personnel immediately to rectify the same.

In the event of any major repair, the successful tenderer should provide standby Desktops/Laptops / Printers without any additional cost.

You will have to attend the fault on the same day, if the complaint is lodged before noon and on the next day, if complaint lodged in the afternoon of any day. If necessary a standby system shall be provided, so that work is not affected.

**Please note for calculating L1 price, the price of all the Desktop/Laptop Computers/Printers will be considered as a set and Annual Maintenance Contract order will be placed on one source only.**

In case you want to inspect the above machine while estimating your offer, the same can be inspected at our Perungudi Works at 5/346 Old Mahabalipuram Road, Perungudi, Chennai : 600 096.

**CONTACT PERSON: MR M. KINGSLY REUBEN, EDP.**

**NOTE:** Bidders are requested to present during opening of the Tender.

Offers sent thro' email, fax and envelopes without superscribing the envelope with The due date and enquiry reference will not be considered.

**Your offer should clearly indicate the taxes if applicable, payment terms etc.**

In your offer, please also indicate your VAT Number and Service Tax Registration Number and Copy of PAN card.

**PAYMENT TERMS:** We prefer 90 Days credit.

**LIQUIDATED DAMAGES:**

L.D will be imposed for late delivery as per our discretion @ ½ % per week or part thereof Subject to maximum of 5% of the Value.

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**RISK PURCHASE CLAUSE:**

The company reserve the right to impose risk purchase clause as " For delay in execution /supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever.\_

**LEGAL CONDITION:**

It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises No.5/346, Old Mahabalipuram Road, Perungudi, Chennai 600 096 and in the event any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts.

## ANNEXURE

<u>SL.NO.</u>	<u>DESCRIPTION OF ITEM</u>	<u>QUANTITY</u>
	<b><u>DESKTOPS</u></b>	
1	HCL Intel Dual Core, G31 MOTHERBOARD, 160 GB HDD, 17" TFT Monitor 1GB RAM,DVD Combo 1 GB LAN, Keyboard, Mouse. XP Professional	1 No
2	HCL Intel Dual Core, 945 MOTHERBOARD 160 GB HDD, 17" CRT Monitor 1GB RAM,DVD Combo 1 GB LAN, Keyboard, Mouse. XP Professional	4 Nos
3	HCL Intel Core 2 Duo, 945 MOTHERBOARD 160 GB HDD, 17" TFT Monitor 1GB RAM,DVD Writer 1 GB LAN, Keyboard, Mouse. XP Professional	6 Nos
4	HCL Intel Core 2 Duo, 945 MOTHERBOARD 160 GB HDD, 18.5" TFT Monitor 1GB RAM,DVD Writer 1 GB LAN, Keyboard, Mouse. XP Professional	12 Nos
5	HCL Intel Core 2 Duo, G41 MOTHERBOARD 250 GB HDD, 18.5" LED Monitor 1GB RAM,DVD Writer 1 GB LAN, Keyboard, Mouse. XP Professional	6 Nos
6	HCL Intel Core 2 Duo, G31 MOTHERBOARD 250 GB HDD, 19" TFT Monitor 2GB RAM,DVD Writer 1 GB LAN, Keyboard, Mouse. XP Professional	1 No
7	HP WORKSTATION Intel Xeon (2.66 Ghz, 4 GB DDR3 Memory 2 X 2TB SATA HDD / DVD / 256MB NVIDIA Card 22" TFT Monitor, 1 GB LAN, Keyboard, Mouse. XP Professional	1 No
8	HP Intel Core 2 Duo, 128 MB NVIDIA Card 250 GB HDD, 22" TFT Monitor 2GB RAM,DVD Writer 1 GB LAN, Keyboard, Mouse.	1 No

**LAPTOPS**

1	Intel Core 2 Duo, 965 MOTHERBOARD (HCL) 160 GB HDD, 15.4" Display 1GB RAM,DVD Writer, Wireless 1 GB LAN, Keyboard, Mouse. Webcam, Blue Tooth, XP Professional	3 Nos
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**PRINTERS**

1	HP 1022N Network Printer	2 Nos
2	HP 1018 Printer	2 Nos
3	HP 1007P	6 Nos
4	Cannon Image Class D520 MFP Printer	2 Nos
5	HP 1136 MPF All in One	1 No

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